



## **Internal Services**

## Central Support Services

## Department Summary

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Central Support Services	\$4,238	\$0	\$2,521	\$0	\$0	\$0
<u>Total:</u>	<u>\$4,238</u>	<u>\$0</u>	<u>\$2,521</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Expenditures By Obj. Category</u>						
Other Services	\$4,209	\$0	\$1,131	\$0	\$0	\$0
Debt Service and Interest	\$29	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$1,390	\$0	\$0	\$0
<u>Total:</u>	<u>\$4,238</u>	<u>\$0</u>	<u>\$2,521</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

## Central Support Services

## Program Summary

### Central Support Services

**This is a Central Support Services**

Operational planning Cagories

Purpose:

Scope:

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Other Services	\$4,209	\$0	\$1,131	\$0	\$0	\$0
Debt Service and Interest	\$29	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$1,390	\$0	\$0	\$0
<u>Total:</u>	<u>\$4,238</u>	<u>\$0</u>	<u>\$2,521</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

## Facilities Management

## Department Summary

This department is responsible for the maintenance of all County buildings. Activities include preventative maintenance, emergency and unscheduled repairs, and performance of remodeling projects at the request of operating departments. The County contracts for routine janitorial services.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Facilities Maintenance	\$18,868	\$1,627,976	\$235,299	\$491,897	\$0	\$491,897
<u>Total:</u>	<u>\$18,868</u>	<u>\$1,627,976</u>	<u>\$235,299</u>	<u>\$491,897</u>	<u>\$0</u>	<u>\$491,897</u>

### Expenditures By Obj. Category

Other Services	\$0	\$0	\$32,111	\$0	\$0	\$0
Transfers	\$0	\$372,924	\$141,773	\$486,845	\$0	\$486,845
Debt Service and Interest	\$18,868	\$5,052	\$61,415	\$5,052	\$0	\$5,052
<u>Total:</u>	<u>\$18,868</u>	<u>\$1,627,976</u>	<u>\$235,299</u>	<u>\$491,897</u>	<u>\$0</u>	<u>\$491,897</u>

## **Facilities Management**

## **Program Summary**

### **Facilities Maintenance**

**This program comprises a technical support group that provides management, administration, and maintenance for General Government facilities and various rental buildings. Activities include preventive maintenance, repair maintenance, construction, engineering services and an energy conservation program.**

[Operational planning Cagories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<b><u>Program By Obj. Category:</u></b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Baseline</b>	<b>Adjustment</b>	<b>Recommended</b>
Other Services	\$0	\$0	\$32,111	\$0	\$0	\$0
Transfers	\$0	\$372,924	\$141,773	\$486,845	\$0	\$486,845
Debt Service and Interest	\$18,868	\$5,052	\$61,415	\$5,052	\$0	\$5,052
Capital Expenditures	\$0	\$1,250,000	\$0	\$0	\$0	\$0
<b><u>Total:</u></b>	<b><u>\$18,868</u></b>	<b><u>\$1,627,976</u></b>	<b><u>\$235,299</u></b>	<b><u>\$491,897</u></b>	<b><u>\$0</u></b>	<b><u>\$491,897</u></b>

## Human Resources

## Department Summary

The Human Resources Department is responsible for all personnel functions of county government including recruitment, hiring, compensation, benefits, labor relations, employee relations, civil service, training and others. The missions of the department is to enhance the effectiveness with which the County hires, compensates and manages its employees in support of each department's goals.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Human Resources Services	\$0	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Expenditures By Obj. Category</u>						
<u>Total:</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

## Human Resources

## Program Summary

### Human Resources Services

Provide professional services, programs and advice regarding all employment-related matters. Manage labor relations (12 bargaining units) and employee relations. Recommend policies and design and manage programs to select high-quality employees, to enhance the workplace, to treat employees fairly, and to provide total compensation packages that are competitive and cost effective. To ensure employment conditions meet legal compliance.

Operational planning Categories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**MDC & Radio ER&R****Department Summary**

The department is responsible for collecting funds to pay for the repair and replacement of Mobile Data Computers (MDCs) and 800 MHz radios used by the Clark County Sheriff's Office and other County departments.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<b><u>Expenditures by Program</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Baseline</b>	<b>Adjustment</b>	<b>Total Required</b>
Repair and Replacement of MDC and Radio	\$0	\$0	\$307	\$0	\$0	\$0
<b><u>Total:</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$307</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b><u>Expenditures By Obj. Category</u></b>						
Debt Service and Interest	\$0	\$0	\$307	\$0	\$0	\$0
<b><u>Total:</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$307</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>



## MDC & Radio ER&R

## Program Summary

### Repair and Replacement of MDC and Radio

This program is responsible for the repair and replacement of the County's Mobile Data Computers (MDCs) and 800 MHz Radios used by the Clark County Sheriff's Office and other County departments.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Debt Service and Interest	\$0	\$0	\$307	\$0	\$0	\$0
<u>Total:</u>	<u>\$0</u>	<u>\$0</u>	<u>\$307</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

## Major Maintenance Reserve - General

## Department Summary

The Major Maintenance Reserve Fund (5193) was established during 1995 under the control of the Office of Budget to manage the reserves generated by both the existing and the proposed programs with funding coming from the General Fund (0001), the ER & R Fund (5091), the Road Fund (1012) and the Road Operations Fund (5095). Expenditures will be for project costs incurred by the service provider in accordance with the long term maintenance programs. The long term programs will include a contingency element which will enable changes to the annual program to be made by the County Administrator with the overall budget appropriations. The projects in this department relate specifically to general government facilities mostly in the downtown campus area.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Major Maintenance Reserve - General	\$113,659	\$0	\$101,334	\$0	\$0	\$0
<u>Total:</u>	<u>\$113,659</u>	<u>\$0</u>	<u>\$101,334</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
 <u>Expenditures By Obj. Category</u>						
Other Services	\$113,659	\$0	\$101,334	\$0	\$0	\$0
<u>Total:</u>	<u>\$113,659</u>	<u>\$0</u>	<u>\$101,334</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

## Major Maintenance Reserve - General

## Program Summary

### Major Maintenance Reserve - General

This program represents both reserves and expenditures for major maintenance projects for the Facilities Management function within the general government structure.

[Operational planning Cagories](#)

Purpose: Discretionary

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Other Services	\$113,659	\$0	\$101,334	\$0	\$0	\$0
<u>Total:</u>	<u>\$113,659</u>	<u>\$0</u>	<u>\$101,334</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**Office of Budget and Information Services****Department Summary**

The Office of Budget and Information Services (OBIS) is responsible for the County's budgeting, financial planning, and information technology functions. The budget division works with the Board of County Commissioners and county departments to develop the county budget, long-term financial projections, and operational policies. The information services division manages the technology infrastructure, including network, servers, software applications, programmers and other staff, for county departments, the City of Vancouver, and other participating agencies.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<b><u>Expenditures by Program</u></b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Baseline</b>	<b>Adjustment</b>	<b>Total Required</b>
IS Administration	\$751,472	\$2,000,000	\$2,000,000	\$0	\$0	\$0
<b><u>Total:</u></b>	<b><u>\$751,472</u></b>	<b><u>\$2,000,000</u></b>	<b><u>\$2,000,000</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b><u>Expenditures By Obj. Category</u></b>						
Transfers	\$751,472	\$2,000,000	\$2,000,000	\$0	\$0	\$0
<b><u>Total:</u></b>	<b><u>\$751,472</u></b>	<b><u>\$2,000,000</u></b>	<b><u>\$2,000,000</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

## Office of Budget and Information Services

## Program Summary

### IS Administration

IS administration provides administrative support to OBIS staff, plans and implements technology services, project management, and financial management.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Transfers	\$751,472	\$2,000,000	\$2,000,000	\$0	\$0	\$0
<u>Total:</u>	<u>\$751,472</u>	<u>\$2,000,000</u>	<u>\$2,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

## Server Equipment Repair & Replacement

## Department Summary

This fund budgets for the expenditures associated with the ongoing repair and replacement of County-wide computer network servers and collects revenue from County departments and participating outside agencies.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Server Equipment Repair & Replacement	\$0	\$1,258,280	\$668,980	\$1,216,646	\$974,291	\$2,190,937
<u>Total:</u>	<u>\$0</u>	<u>\$1,258,280</u>	<u>\$668,980</u>	<u>\$1,216,646</u>	<u>\$974,291</u>	<u>\$2,190,937</u>
<u>Expenditures By Obj. Category</u>						
Other Services	\$0	\$0	\$29,189	\$0	\$0	\$0
Capital Expenditures	\$0	\$1,216,646	\$639,791	\$1,216,646	\$974,291	\$2,190,937
<u>Total:</u>	<u>\$0</u>	<u>\$1,258,280</u>	<u>\$668,980</u>	<u>\$1,216,646</u>	<u>\$974,291</u>	<u>\$2,190,937</u>

## Server Equipment Repair & Replacement

## Program Summary

### Server Equipment Repair & Replacement

This program facilitates the repair and replacement of County-wide computer network server equipment and collects revenue from County departments and participating outside agencies to fund these costs.

Operational planning Cagories

Purpose: Support

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Other Services	\$0	\$0	\$29,189	\$0	\$0	\$0
Transfers	\$0	\$41,634	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$1,216,646	\$639,791	\$1,216,646	\$974,291	\$2,190,937
<u>Total:</u>	<u>\$0</u>	<u>\$1,258,280</u>	<u>\$668,980</u>	<u>\$1,216,646</u>	<u>\$974,291</u>	<u>\$2,190,937</u>

### BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Server Replacement Forecast 5090-390-02

This item increases budget and funding from baseline to match the server replacement forecast.

5090-390-594180-Capital-General Gov.

\$974,291

0.00

\$0

### BUDGET ADJUSTMENTS TOTAL:

\$974,291

0.00

\$0